



American Association of Hispanics in Higher Education, Inc.

Thirteenth Annual National Conference

March 8-10, 2018

Hotel Irvine, Irvine, California

***“Latina/o Students: Policy, Assessment and
Academic Preparation for Success”***

CONCURRENT SESSIONS - CALL FOR PROPOSALS

The first presenter is the principal contact and is responsible for coordinating all correspondence among co-presenters with AAHHE and is also responsible for organizing and facilitating the presentation.

The principal contact is responsible for providing all contact information to AAHHE for all co-presenters.

Due to space limitations, **a maximum of three** presenters will be permitted to present.

All presenters are required to register and pay the conference registration fee.

Submission Deadline: Monday, September 25, 2017

Principal Contact and Key Presenter

First Name: _____ Last Name: _____

Title: _____ Dept: _____

Institution/Organization: _____

Address: _____

Address (line 2): _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____



American Association of Hispanics in Higher Education, Inc.

Please provide all requested information for co-presenter(s).

Co-presenter 1:

First Name: _____ Last Name: _____

Title: _____ Dept: _____

Institution/Organization: _____

Address: _____

Address (line 2): _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Co-presenter 2:

First Name: _____ Last Name: _____

Title: _____ Dept: _____

Institution/Organization: _____

Address: _____

Address (line 2): _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Presentation Information, Session Stream (select one, using shape fill):

- Serving Latina/o Students: Evolving Role of the Community College
- Creating Pathways for Latinas/os in the STEM fields
- Meeting the Needs of Immigrant Students
- Preparing the Next Generation of Latina/o Students: Access, Delivery, Workforce
- Policy, Assessment and Academic Preparation: Facilitating Student Success

Presentation Title: _____

Presentation Description (attach separate page):

Describe your session in 50-75 words to be used in the conference program to accurately, persuasively, and succinctly tell conference participants what to expect from your session. The description should be completed in such a way to help conference participants determine the scope and level of the session and its appropriateness to their needs. The description should answer two questions: What will participants learn in this session? Whom will this session particularly benefit?

Additional Requirements:

- Arial, 12 font; in a word document.
- Third person style (not “us” and “we”, but rather “the authors”, “the presenters”).

Presentation Plan (attach separate page):

Provide a brief overview of your proposed activities, visual aids, handouts and so forth. Describe how you plan to ensure audience involvement. Traditional lecture-only presentations are strongly discouraged.

Additional Information:

- AAHHE will provide a portable screen, LCD projector and a laptop for all concurrent sessions. Internet service will not be provided.
- Honoraria, Expenses and Registration. Neither honoraria nor expenses will be paid by AAHHE to program presenters.
- **All presenters are required to register and pay the conference registration fee.**
- Cancellations – Every effort is made to offer a quality program for conference participants. Once accepted, presenters will be asked to sign, and honor, a commitment to present.
- Program Changes. AAHHE reserves the right to recommend changes in proposal and to encourage joint presentations if multiple proposals are submitted on similar topics.
- Program is based on applications. Please make sure information is accurately submitted as it will identically appear on the program.

Submission: Please e-mail this form to Olivas@asu.edu or fax it to 480.965.7165 **by Monday, September 25, 2017.**